

**ENABLE Steering Group Meeting
Minutes of 10th March 2004, 2:30 pm
Charnwood Borough Council**

In Attendance Cllr. Ernie White, Chair Erica Marshall, Environment Agency, Vice Chair Amy Caldwell, LCC Regeneration Sarah Cromie, Charnwood BC Danny Goodwin, North West Leics DC Jane Harris, Leics and Rutland Women's Institute Katie Hemsley, Melton BC Andy Lingham, UK Coal Tony Lockley, LCC Derek Lott, LCC Nick Marriott, Brooksby Melton College David Nicholls, Environ Rachel Sweetland, LCC Richard Thompson, LCC Education Peter Williams, LCC Donna Worship, LCC	Apologies Chris Brooke, LCC James Freeborough, Environment Agency Helen Gregory, Oadby and Wigston BC Karl Letten, Hinckley and Bosworth BC Alistair Leake, The Allerton Trust Tony Marmont, Beacon Energy Ltd Paul Tame, NFU Alan Tuppen, LCC
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1. Apologies

Apologies received are listed above.

2. Minutes of last meeting

The minutes of the last meeting, 17th December 2004 were approved as written.

3. Matters Arising

There is unlikely to be a County wide campaign as Clean Air Action Day in May due to time constraints although North West Leicestershire DC are planning to run a local campaign through displays in Libraries etc. The Air Quality Forum recently had a presentation from Transport Energy so there may be the possibility of an event was organised through ENABLE to focus on better business management such as green fleet policy and decreasing emissions from transport.

4. Feedback from Leicestershire Local Strategic Partnership Review Day, 27th Feb - DW

A successful and interesting Performance Management Review Day was held although it was fairly early to review the work of the LSP after only 4 or 5 meetings. There seemed some consensus that there was a need for partners to be able to contribute more to meetings and learn more about each others priorities. It is possible that the Sustainability appraisal would present an ideal opportunity for this type of networking.

Action: DW has evaluation results, if anyone would like a copy please contact her.

5. ENABLE Strategic Overview Report progress

DW thanked everyone involved in the consultation process and advised many comments had been included in the final version of the report. Report is currently with designers and will be printed soon.

When published group to take forward some key points proposed by Action Plan sub-group. DW passed around Environment Agency leaflet 'The environment now' which uses themes with good and bad points and tips for making a difference on a variety of environmental issues and would like to use similar format to publicise ENABLE Environment Report.

A discussion took place on target audience for leaflet and what themes/Quality of Life Indicators to focus on. It was agreed to produce a summary leaflet, produce a logo or typeface so public can identify with ENABLE and possibly link up with the Leicester City Environment Partnership chaired by Dave Nicholls, Environ. **Action EW to approach Leicester City re making links with their partnership and DW to contact LCC design team re logo/typeface.**

DW to call meeting of Action Planning Sub-Group and all to send current organisational priorities to help decide key themes.

6. Steering Group membership and attendance

After the production of the Environment Report it will be important for ENABLE to move forward into action and delivering the Way Forward. EW opened a discussion on how this might be achieved.

PW feels potential for 2 groups 1) to produce summary document (leaflet) and 2) action planning group to identify key areas for progressing which could then be led by groups who focus on particular themes.

DW advised 10 regular non-attendees to meetings and should re-visit SG list and ask whether reps would prefer to attend Action Groups. **Action: Following action planning process, DW/RS to write to SG members with survey to find out what their preferences are.**

DL suggested plugging into other partnerships as already a huge number of groups in County who could deliver some areas of work.

7. Brooksby Melton College Meeting

DW and EW recently had meeting with Annie White, Principal and Nick Marriott to discuss how they could work with ENABLE.

Brooksby has expertise in a number of areas including Agri-Environment Schemes, Biodiversity, changes in CAP and help with Eco-Schools. The college also suggested hosting an SG meeting in future including a tour of the facilities.

8. Young People's Achievement Awards

A key theme of the LSP is Young People with EW keen to engage young people in ENABLE. DW made enquiries about the above award (which awards Young People in LCC care). Currently there is no environmental category but suggested if we could sponsor something next year.

DW asked RT if he knew of any other awards which have a wider reference group. **Action RT find out about Young People's award schemes at next Teachers EEN and within Education Department.**

DW also advised Eco-Schools national co-ordinator, Carl Thurston suggested Encams could sponsor a Leicestershire schools event if held by September. Karl Letten has held schools Earth Summit event at Snibston in past. **Action DW to find out more info from Karl and amounts available from Encams.**

DN suggested link up with Leicester Environment Partnership for Award Scheme aimed at Businesses, Schools and local community as possible annual event. EM advised currently have similar events in Nottinghamshire through Notts Wildlife Trust and Derbyshire through Derbyshire County Council.

9. Environment Questions in Citizen's panel

1300 Leicestershire Residents on Citizen's Panel who regularly receive questionnaires on a variety of issues. DW added some environment questions to latest round of questions and circulated copy of questionnaire to group. The results from the survey will be published in June. **Action DW replacement to circulate results when available.**

10. ENABLE Newsletter – articles for next edition

Recycling progress in the County, Quality of Life survey information, composting classroom. RS reminded group it was their newsletter and any information for next newsletter published in June. **Action Group to contact RS if want to include articles in next newsletter.**

Discussion took place about other ways to promote newsletter eg website, electronic format.

11. Upcoming events and campaigns

DN invited group to opening of Lount Composting Classroom, 6th May 2-5pm open session, see enclosed flier.

RT mentioned Regional Food Festival in Melton. There will be an Education Day in conjunction with Leicestershire Food Links Ltd, over 1000 children expected. Prior to the event will be a children's competition to produce a low food miles menu.

SC advised Environmental Business Brunch event went well with 35 people from Charnwood businesses attending event to find out how to reduce environmental impact. A research report on the feedback from this and two other events should be available by end April 2004.

12. Any other business

DL advised attended BAP meeting the previous day. Mags Bainbridge, LRWT BAP Officer now left, with interviews currently being held for replacement. BAP to be reviewed with new version published by 2006. New document will include headline actions and indicators. ENABLE would be invited to take part in consultation.

13. Next meeting

Date for next meeting:- 9th June, 2.30pm. Venue- Brooksby College, Brooksby, Melton Mowbray. Map to be sent out with agenda.