

(Freedom of Information Act / Environmental Information Regulations)

Please complete the form below, providing as much detail as possible, to enable us to identify and locate the information requested. Asterisks indicate required fields.

Send completed form to: Compliance Manager
Information Management Team
Room G48 County Hall
Glenfield
Leics. LE3 8RA

Details of Applicant

Title	<input type="text"/>
Forename(s)*	<input type="text"/>
Surname*	<input type="text"/>
Address*	<input type="text"/>
Postcode*	<input type="text"/>
Telephone (day)	<input type="text"/>
Telephone (evening/weekend)	<input type="text"/>
Mobile	<input type="text"/>
e-mail	<input type="text"/>

If this application is being made on behalf of an organisation, please give details below:

Name of Organisation

Details of Request

Please provide as much detail as possible of the information you require. This will assist us in processing your request quickly and efficiently. Where appropriate, please include names, dates, file references, site locations and descriptions to enable us to identify and locate the required information. We may contact you for further information if your request is ambiguous.

Please indicate in what format you would like the information to be supplied:

Details of information required (please continue on separate sheet if necessary):