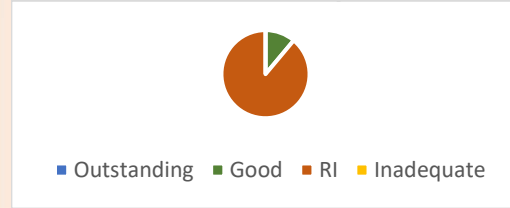


**1****Background**

Within the SEND Quality Assurance process, an EHC plan audit is carried out bi-monthly. The theme for cycle 13 was new EHCPs being issued. 9 audits were completed and rated using: Outstanding, Good, Requires Improvement and Inadequate. Each section has a rating and an overall EHC plan judgement (for the whole of the EHC plan).

**2**
**Data / information**  
**EHCP audit – overall judgement on the first issue EHC plans**


Cycle 13	%
Outstanding	0
Good	11.1
RI	88.9
Inadequate	0

**3****Working well?**

- There are instances within EHC plans where the source of the information has been cited.
- Examples where there is reference to the child / young person's voice has been included, with some voice being identified through quote marks.

**4****Working well?**

- EHC plans are clear and concise and are using less professional jargon, making them more accessible.
- When needs are concise, the section is more likely to be judged as good.

**7****What happens next?**

- TSIL is reviewing processes within the EHC needs assessment and Annual Review. Advice received will be considered as part of the review.
- SENA manager linking in with EHCP audit moderation meeting.

**6****What to do to improve?**

- Information from health advice needs to be included within the correct section – where it educates or trains, this should be included within section B, e.g. SaLT advice (exception is dysphagia).

**5****What to do to improve?**

- Encourage forward looking conversations with parent/carers to enable aspirations and outcomes sought to be a thread through the EHC plan.
- Sensory needs related to autism included within sensory and physical – should be C&I

