

Swift Action for Swifts Fair Processing Notice

This notice is to tell you about why we need your information and how we will handle it. This notice is for

Species Recovery Fund: Swift Action for Swifts

What Information do we need from you?

We need to know the following about you: Name and address and contact number and whether you are the owner of a property or a tenant.

Why do we need this?

We need this information so that we can monitor the Swift nest units for nesting birds and contact you about the nest unit if required.

Why are we allowed to process your information?

Data protection law allows us to process your information within certain conditions. In this case we are using your consent, as the lawful condition for us to do this.

We also need an appropriate lawful reason to process sensitive data. In this case we will not be processing any sensitive personal data.

Who will we share this with?

Sometimes we need to share your information with others. We will only do this when it is necessary in order to offer you this service, or if we are required to do so by law. We do not plan to share it with anyone else or use it for anything else. When it is necessary, we may disclose your personal information to the following organisations: Leicestershire & Rutland Ornithological Society, Natural England, Leicestershire & Rutland Environmental Records Centre, EON and Leicestershire and the Department for Public Health at Leicestershire County Council

How will we keep it secure?

We will take all reasonable steps to prevent the loss, misuse or alteration of your personal information. Only the people who need to see your personal information will be allowed access to it. We will not send your information outside of the UK/ Europe.

How long will we keep it for?

We will only keep this information for as long as necessary or as the law requires. For this service that would normally be 7 years from 2023 to 2030

What if something changes?

If the information you provided changes or your circumstances change, please contact Environment, Room 700m, Leicestershire County Council, Glenfield LE3 8RA

If we need to change something like who we want to share this information with, we will contact you to let you know.