

## **Leicestershire County Council Fair Processing Notice**

This notice is to tell you about why we need your information and how we will handle it. This notice is for:

### **Brighter Futures**

Brighter Futures supports the wellbeing of parents who have been through care proceedings and have had a child or children removed from their care by a decision made in the Family Court, encouraging their next steps and choices and helping them to shape a brighter future.

### **What Information do we need from you?**

We need to know the following about you: your name, address, email, mobile number, child's name and date of birth, health and social care data relating to your circumstances.

### **Why do we need this?**

We need this information to:

- provide support to parents whose children are taken into care or adoption
- document the work that you have done with Brighter Futures, to inform and support future work and processes within social care should you go on to have more children
- help us ensure we are providing safe, high-quality service.
- help us to monitor, teach and train staff and their work.
- audit and improve our service
- evaluate and improve our policies in children's social care and services to parents.

### **Why are we allowed to process your information?**

Data protection law allows us to process your information within certain conditions. In this case we are using our official authority or performance of a public task under various UK laws including but not limited to:

- The Care Act 2014
- The Mental Capacity Act 2005
- Local Safeguarding Children & Adults Boards Regulations 2006 (SI 2006/90)
- The Localism Act 2011
- The Crime and Disorder Act 1998
- The Welfare Reform Act 2012
- The Childcare Act 2006
- The Children Act 1989,2004
- The Children and Family Act 2014
- The Health and Social Care Act 2012
- The Health and Social Care (Safety and Quality Act 2015)
- The Children and Social Work Act 2017

We also need an appropriate lawful reason to process sensitive data. In this case we are processing your sensitive personal data because of substantial public interest and health or social care requirements.

### **Who will we share this with?**

Sometimes we need to share your information with others. We will only do this when it is necessary to offer you this service, or if we are required to do so by law. When it is necessary, we may disclose your personal information to the following organisations: LCC Public Health, LCC Adult Social Care, your GP, NHS, Turning Point and services that we commission to provide targeted support.

### **How will we keep it secure?**

We will take all reasonable steps to prevent the loss, misuse or alteration of your personal information. Only the people who need to see your personal information will be allowed access to it. We will not send your information outside of the UK.

### **How long will we keep it for?**

We will only keep this information for as long as necessary or as the law requires. Because of the possible wide timeframe this service would cover, we will keep this information up to 40 years.

### **What if something changes?**

If the information you provided changes or your circumstances change, please contact [brighterfutures@leics.gov.uk](mailto:brighterfutures@leics.gov.uk) . If we need to change something like who we want to share this information with, we will contact you to let you know.