

Leicestershire Police and Crime Panel - Schedules

Schedule 1: members to the Leicestershire Police and Crime Panel

1. The statutory requirement is for a Panel of 10 Councillors and 2 Independent Members. The ten Councillors **must** include one from each local authority in the area – i.e. City, County, Rutland and 7 Districts. However, in establishing the Panel it is necessary to ensure the membership: -
 - i) Represents all parts of the relevant police area (geographic balance);
 - ii) Represents the political make-up of the relevant authority or relevant authorities (when taken together);
 - iii) Has the necessary skills, knowledge and experience to discharge the functions effectively.
2. When the Panel was established in 2012 the decision was taken to establish a Panel of 15 Members made up as follows:
 - 8 Members representing the County Area (7 nominated by the Districts and 1 by the County)
 - 4 City Members
 - 1 Rutland Member
 - 2 Independent Co-opted Members
3. This make-up was to ensure that 'all parts of the relevant police area were appropriately represented hence the decision to allow 4 City representatives to reflect the fact it accounts for nearly 1/3rd of the population served by the Police.
4. The other considerations are the political balance of the 'area as a whole' and the view taken by all Authorities that powers of the Panel were considered so significant that an Executive Member would represent their Authority. Based on this and the current political balance and control of local authorities the membership is as follows:

• 4 Conservative	Nominees from Blaby, NWLDC, 2 x City Council
• 4 Labour	Nominees from Charnwood, Harborough and 2 x City Council
• 3 Liberal Democrats	Nominees from Hinckley & Bosworth, Oadby & Wigston and Rutland
• 1 Independent	Nominee from Melton
• 1 Reform	Nominee from Leicestershire County Council
• 2 Independent Co-opted Members	

Schedule 2: Questions from the public

1. The Agenda for Ordinary meetings of the Panel shall include the opportunity for members of the public to ask questions of the Panel members on issues under the purview of the Panel.
2. The Agenda item will ordinarily allow no more than 10 minutes for this item, though the Chair of the Panel may reduce or extend this in their absolute discretion.
3. Anyone living, working or studying within the area of the constituent authorities will be entitled to ask questions.
4. A questioner can submit up to two questions per Panel either in their own right or on behalf of one organisation.
5. Notice of questions must be received by the Lead Authority for the Panel no later than 15 clear working days before the Ordinary Panel meeting is held.
6. In order for a question to be accepted, it must relate to the strategic functions of the PCC (including his Police and Crime Plan) and not relate to the operational management of Leicestershire Police *

(Any questions relating to the operational management of Leicestershire Police will automatically be directed to the Office for the Chief Constable, who will endeavour to respond in accordance with normal practice – the questioner will be notified that it has been forwarded. These questions will therefore not be taken in public at PCP meetings.)*

7. Questions may not:
 - Require the disclosure of exempt or confidential information
 - Repeat a question asked at a Panel meeting in the previous 6 months
 - Be defamatory, frivolous or offensive
8. In circumstances where a questioner is unable to attend personally or be represented at the Panel meeting at which his/her question is to be considered, the answer will be presented to the Panel and forwarded in writing to the questioner.
9. Where the questioner or their representative attends the Panel in person to receive the answer to their question the questioner (or representative as the case may be) may in the Chair's discretion be permitted to ask one supplementary question on the same subject matter as their original question and to receive an answer orally through the Chair. The purpose of asking a supplementary question shall be to seek clarification upon the reply to the original question.

For Information

Meetings of the PCP are webcast live to the public and this footage will be archived on the Leicestershire County Council You Tube page.

The public are reminded that the PCC has his own channels of communication through which the public are encouraged to engage, including a “Have Your Say” area of the PCC’s website:

[Meet the Commissioner \(pcc.police.uk\)](http://pcc.police.uk) and his direct email address: police.commissioner@leics.pcc.pnn.gov.uk