

The Local Offer

Name of Setting: Progress House day Nursery

Telephone: 01858 431700

Email: enquiries@progresshousedaynursery.co.uk

Name of person to contact: Elaine Armstrong

My child has SEND. I would like to look around. What do I need to do?

Contact the nursery on 01858 431700 to make an appointment or just turn up as we have an open door policy.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

The child will be welcomed at the door by the manager and introduced to the group carers and parents/carers will be given welcome pack. Staff will be fully informed of the child's needs when we have received the information about the child and any necessary changes will be implemented as far as possible.

How accessible are your premises?

We have accommodated a child for 3 years in a wheel chair in the past and we adapted our provision according to her needs

How will you keep my child safe?

We have all the necessary policies and procedures in place to ensure your child is kept safe at all times.

How will you communicate with me what my child has done, enjoyed and learnt?

Verbal handovers, white boards outside each room linked to 7 areas of the EYFS. under 2's have communication books

How do you work with other professionals?

We enjoy a good professional relationship with a number of different agencies e.g. social services, health professions, children's center, training colleges.

What training have you/your staff had in SEND?

Our SENCO officer attends regular local authority training courses

How will you adapt play opportunities for my child?

We will provide the necessary resources to enable your child to partake in all activities

How will you get ready for my child going to his/her new school?

Settling in sessions in new room with the child's key person

How will you and I know how my child is doing and how will you help me to support my child's learning?

Regular observations. throughout their learning journeys there is opportunities for parents to read and make comments. Every 6 months they receive a progress summary. Staff are very hands on with verbal feedback at the end of each session