

# The Local Offer

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Name of Setting: Swans Nest

Telephone: 0116 2713680 or 07599 323653

Email: office@brookside.leics.sch.uk

Name of person to contact: Mrs Bruce (Headteacher)

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*My child has SEND. I would like to look around. What do I need to do?*

Parents should phone the school office and make an appointment to look round the school and/ or the Education Support Unit for children with moderate learning difficulties. The school phone number is 0116 2713680. We will then be able to discuss your child's needs and whether our provision would meet their needs.

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*How will my child and I be made to feel welcome and how will you get ready for my child coming?*

We welcome all children and their families and we do our best to accommodate the needs of all the children who come here. This may include transition meetings with parents and other professionals. Our preparation and support is tailored to individual need.

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*How accessible are your premises?*

Our premises are accessible but the school is built on a sloping site so there are some internal steps into the hall. There is ramped access from playgrounds and some disabled toilets. There is a blue badge parking space in the car park.

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*How will you keep my child safe?*

The site is gated and locked during the school day and external doors have key coded entry systems.

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*How will you communicate with me what my child has done, enjoyed and learnt?*

Main school children will be able to discuss their day but children in our ESU have a daily diary which is filled in by staff each day.

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*How do you work with other professionals?*

We are very open to support from other professionals and always try hard to liaise effectively.

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*What training have you/your staff had in SEND?*

We have a very experienced staff who have undergone a mixture of internal and external training to support the varied needs we have in school. This is on-going provision and support for staff development.

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*How will you adapt play opportunities for my child?*

Our provision would be determined by your child's needs.

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*How will you get ready for my child going to his/her new school?*

A series of meetings and transition times would be arranged.

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*How will you and I know how my child is doing and how will you help me to support my child's learning?*

Daily diaries, IEP review meetings, parent evenings and curriculum information meetings would all help. There may be extra meetings during the term, too, if they are felt to be necessary.

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