Name of Setting: The Hunny Bee Day Nursery

Telephone: 0116 2796513 or 07866 548936

Email: hunnybeenursery@btconnect.com

Name of person to contact: Laura Whittall

## My child has SEND. I would like to look around. What do I need to do?

We have an open door policy so please pop along at any time convenient to look around.

## How will my child and I be made to feel welcome and how will you get ready for my child coming?

We offer pre-visits for children and families for the initial settling in sessions before the sessions commence. How many is dependent on each individual child and your child will be assigned a key person to enable a smooth transition.

### How accessible are your premises?

Our facilities are accessible for children with SEND.

# How will you keep my child safe?

We have CCTV here at the setting and staff are qualified to the highest standards.

## How will you communicate with me what my child has done, enjoyed and learnt?

You can either have a written or verbal handover upon collection. We communicate learning and development by learning journeys, parents evening with reports and celebrate achievement.

## How do you work with other professionals?

Other professionals are welcome into the setting and we work closely to ensure continuity for the children.

# What training have you/your staff had in SEND?

We have 2 trained SENCO members of staff. We work closely with our area SENCO and take on board any advice and procedures which we implement in setting. We have received training by speech and language therapist also which has broadened our knowledge of different communication and language tools. Here at the Hunny Bee we welcome any further training and development.

# How will you adapt play opportunities for my child?

Planned activities are differentiated to meet each individual child's next step. The key person system enables us to adapt if necessary as they can use their knowledge, equality is paramount.

### How will you get ready for my child going to his/her new school?

We have strong bonds with the local schools and work closely alongside them throughout the year. When the children are ready for their transitional periods we visit the schools and also invite the teachers into the setting to meet the children and cascade our knowledge of the children's individual needs.

### How will you and I know how my child is doing and how will you help me to support my child's learning?

Yearly we hold parents evening where we can go through your child's progress and any additional information to be shared. With children with SEND we meet more regularly to go through individual educational plan targets and meet with other professionals.