

# The Local Offer

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Name of person to contact: Sarah Pirie

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## *My child has SEND. I would like to look around. What do I need to do?*

The best way to contact me for a visit to look around my setting is to contact via telephone. My number is on the council Child Minders list. We can arrange a day and time which works well for us both where we can have a very informal chat about your child's needs and you will get a feel for me and of how my setting runs. Prior to your visit I would need to know the days, hours and any special requirements you would need. I always advice for you to bring your child with you on your first visit and their favourite toy/comforter to play with to make them feel a little less anxious. I have a folder of Policies and Procedures which provides parents with information about our daily routine, meal plans, how we promote British Values, Inclusion and how my setting works along side parents.

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## *How will my child and I be made to feel welcome and how will you get ready for my child coming?*

My aim is to make the whole family feel welcome and valued within my setting. Prior to your child's start date we will discuss further in more detail his/her individual needs, favourite meals/drinks, games and routines you already have in place. I will give you a `All About Me` sheet which will go in their learning journey as a record for myself to refer to. I offer flexible settling in sessions where your child will meet the other children in my care and become more comfortable and familiar with myself and my setting.

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## *How accessible are your premises?*

My home is predominantly open plan which is ideal for small children, walking aides and wheelchairs. There is a small step on entrance into the front door. We have a down stairs toilet and although there is a split level between the kitchen and play area to define areas, it is still accessible and could be overcome with the use of a ramp. We have a large patio area and flat lawn which is all enclosed by a 6ft fence. All babies sleep upstairs with baby monitors away from the noise of play from the other children to make sure they get a restful sleep. We walk to the local school twice a day which is only a ten minute walk.

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## *How will you keep my child safe?*

Keeping your child safe is my main priority, not only just physically but emotionally secure and valued. I have a wide range of Policies and Procedures which all work together to keep your child safe, including Child Protection, Health and Safety, Medication, Behaviour, Safeguarding, Risk Assessment and the use of Hi-Viz's. I have a mobile phone policy which will prevent the miss use of camera phones with anyone who enters my setting. Myself and my husband both have DBS checks and I hold a Paediatric First Aid certificate with the use of a Epi Pen which I refresh every 3 years. Medication is stored securely out of reach of children and I will require written confirmation to administer daily medicines. All accidents, pre-existing injuries and incidences are recorded and stored in a secure file. I have 2 smoke detectors and a Carbon Monoxide detector which I test monthly to ensure they are working correctly and I carry out fire drills monthly with the children.

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## *How will you communicate with me what my child has done, enjoyed and learnt?*

I believe it is important to work together as team with parents and share information for the good of the child. I provide all children with a contact book which I daily record what they have eaten, sleeps, soiled nappies and activities. I encourage parents to make notes, both praise and concerns so we can discuss these further at pick up. I like parents to take the child's learning journey home termly to have a read through and see how their child is progressing. I ask parents to complete a feed back form with any suggestions they may have which I could do differently, more or better.

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## *How do you work with other professionals?*

As a Child Minder I think it is important to liaise with other professionals to keep up to date with new legislation, ideas and activities. We attend a Wriggly readers group at the local Library, have weekly meet ups with other Child Minders where we can discuss activities and will soon be part of a new meet up organised by Linda Newcombe who is a EYFS Ofsted Inspector. I will share any concerns I have with parents and will liaise and seek advice and guidance from Ofsted if parents are happy for me to do so.

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## *What training have you/your staff had in SEND?*

I have been a Child Minder for 4 years and am NNEB trained. I constantly strive to improve my setting by keeping up to date with courses provided my Pacey for Safeguarding, Expectations of Behaviour, Children Diagnosed with Autism Spectrum Disorder and

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Supporting Children with Speech Language and Communication Needs. I am happy to access specific training to benefit the needs of your child and develop my knowledge further.

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## *How will you adapt play opportunities for my child?*

I believe in Inclusion for all and will adapt all activities for different abilities within my setting while still promoting a safe and stimulating environment for your child to explore. I work with parents to identify specialist equipment /toys that would be beneficial to your child. As a Ofsted Child Minder I work to the EYFS Framework which helps outline and plan around your child's stage of development. All children develop at different rates and abilities and learning through play and exploring their environment, I aim to provide opportunities for children to fulfil their ability through sensory experiences both natural and homemade, planting and growing and independence.

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## *How will you get ready for my child going to his/her new school?*

I do a school drop off/pick up twice a day which allows the younger children to become familiar with the morning routine, time deadlines and the school play ground We talk about what happens at school and pre-school , share stories, use role play and practice letter/number forming,. With permission I share your child's learning journey with the pre-school to help their key person get to know them better. I will encourage your child to become more independent and work on their self care routines (toileting, knife and fork, dressing, shoes, hand washing), and I am happy to go to pre-school with your child if needed.

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## *How will you and I know how my child is doing and how will you help me to support my child's learning?*

When your child first starts my setting I spend a short period of time establishing what your child's ability is over the EYFS guide. I record my findings on a individual progress chart `a tracker` which is kept in your child's learning journey. You can see at a glance from the tracker how your child is progressing over each term and which areas of development may show concern. I provide summaries of your child's development termly with any feed back greatly received from parents. I write a 2 year check development check which shows progress or any area which may show concerns. This is important for early intervention to be implemented if necessary. I am FEEE registered so I am able to offer 30 hrs of government funded early years education places to eligible 2, 3 and 4year olds. My aim is offer a friendly home from home environment for children to feel safe, secure, valued and happy and in doing this I believe each child can reach their full potential.