

The Local Offer

Name of Setting: The Hunny Hive Day Nursery

Telephone: 0116 2672039

Email: hunnyhivenursery@btconnect.com

Name of person to contact: Sian

My child has SEND. I would like to look around. What do I need to do?

You can either call and arrange an appointment that is suitable for you, or you can just turn up as the setting has an open door policy.

How will my child and I be made to feel welcome and how will you get ready for my child coming?

We will welcome you into the setting and show you around the environment. We will also be able to answer any questions you may have. We will prepare by communicating with you about how we can best meet your child's needs. We will do settling in sessions before your child was due to start with us at the setting to allow your child to get to know the environment and the staff and also for you to be able to feel comfortable leaving your child

How accessible are your premises?

We have a large door way with no steps so easy access.

How will you keep my child safe?

We will keep your child safe by catering for their needs. As a setting we will safeguard your child by having a front door system, an individual security code for each child, CCTV, safeguarding officer, safeguarding policy. We also carry out daily risk assessments at the setting to ensure the environment is safe.

How will you communicate with me what my child has done, enjoyed and learnt?

We will communicate with you on a day to day basis through handovers about what your child has been doing and what they have learnt throughout the day. We also do settling in reports so you are aware of how your child has settled. Our learning journeys are done on an online system and these are emailed out to you termly so you can be kept up to date with your child's learning and development. We display the children's next steps within the room and will notify you when these are achieved.

How do you work with other professionals?

We work with a variety of outside agencies and believe that communication is key. We need to ensure we are all supporting each other so the child can achieve their full potential.

What training have you/your staff had in SEND?

We have 2 trained SENCO staff on site and would be happy to get any specific training to support and child with their development. We do in house training as well so all staff will have an awareness of SENCO. We have a SENCO file on site to support us with any information we may need to refer back to.

How will you adapt play opportunities for my child?

We will differentiate all activities to meet every individual child's needs. We would first need to observe your child to see what age and stage of development they are working at so we could then plan activities that are suitable and achievable.

How will you get ready for my child going to his/her new school?

We would do transit visits for you and your child so you can meet the new staff and see the new environment. We would also do a transition report so the staff in the new room are full aware of how best to meet your child's needs, We would send all of your child's information through to their new room with them. We keep consistency throughout our rooms so a transition to a new room isn't so scary. We also work with the local schools to ensure we are preparing the children effectively for school. This is all supported by the fact that one of the directors was previously a foundation stage teacher for a number of years.

How will you and I know how my child is doing and how will you help me to support my child's learning?

We as a setting will know by observing your child and planning activities for them. We will communicate this with yourselves through handovers and parents evenings. On our observations and reports we give you ideas of activities to be doing at home with your child

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and what they will be helping your child to achieve. We feel this is really important as the child then has continuity from the setting and their home.