

Equality Questionnaire

This questionnaire is a pre Equality Impact Assessment tool which will enable you to decide whether or not the **new, proposed or significantly changed** policy/ practice/ procedure/ function/ service needs to go through a full Equality Impact Assessment. For further information on the equality questionnaire see the [guidance](#).

Name of policy/ practice/ procedure/ function/ service being assessed:	The current contract for Early Excellence at Beacon Academy		
Department and Section:	0-5 Learning		
Name of lead officer and others completing this assessment:	Sue Wilson		
Contact telephone numbers:	0116 3058337		
Date EIA assessment completed:	14 th February 2014		
1.	What is its purpose?	The purpose of the contract is to host 5 fte early years SEND places at the Early Excellence, Beacon Academy to reduce travel time for children by ensuring local provision.	
2.	What are its main objectives?	To ensure Early Years provision is provided for 9-3pm term time only for 5 fte places. Children are allocated a place made by a panel decision determined by individual need.	
3.	What will it achieve? Who are its beneficiaries?	Children are provided high quality education in a mainstream provision	
4.	Who is responsible for implementing it?	Funding comes from the High Needs DSG block Delivery of service is from Early Excellence, Beacon Academy. Places and provision is monitored by SENA.	
		Yes	No
5.	Has prior consultation on the proposal been undertaken?		X
6.	Has this consultation indicated any dissatisfaction with it from a particular section of the community?		X
7.	If yes to Question 6, please state what this dissatisfaction is: However, due to the rationalisation of budgets and the inequitable funding of specialist placements at the Early Excellence Centre at Beacon Academy compared to Menphys Specialist Nursery places, we need to review the current funding arrangements and contract to ensure 'best value for money' and outcomes for children.		
		Yes	No
8.	Is there evidence or any other reason to suggest that it could have a different effect or adverse impact on any section of the community? Or more specifically, one or	If the Local Authority adopts the national funding framework as used by schools for the over fives and by Menphys Specialist	

	more of the protected characteristics?	Nursery for under fives to finance the contract for Early Excellence at Beacon Academy then the funding will be reduced from the current amount. The Beacon may wish to terminate the contract and give a year's notice. If this is the case the LA would need to retender the bid to ensure the Local Authority has two geographical areas which would benefit from additional early years SEN places to reduce the travel times for young children	
9.	Is a system in place to monitor its impact?	SENA will monitor each year the individual needs of children to allocate the funds and the places required. Presently the places are under utilised	
10.	If yes to Q9, what does this monitoring show? As above		

Note: If no to Question 9, you will need to ensure that monitoring systems are established to check for impact on all nine protected characteristics.

11. Who is likely to be affected by the proposal? Which of the protected characteristics? **(Please tick)**
Explain how each protected characteristic is likely to be affected below:
[NB. Alternatively, if no protected characteristic is deemed to be affected, please explain why]

	Yes	No	Comments
Age	X		2, 3 and 4 year olds attend the provision. However, currently the provision is under capacity and could offer the current children who attend more hours than they currently receive.
Disability	X		Nursery nurses have received extra training to support children with SEND. Provision is offered term time only.
Gender Reassignment		X	
Marriage and Civil Partnership		X	
Pregnancy and Maternity		X	
Race		X	
Religion or Belief		X	
Sex		X	
Sexual Orientation		X	
Other groups e.g. rural isolation, deprivation, health inequality, carers, asylum seeker and refugee communities, looked after	X		The provision at Early Excellence, Beacon Academy was initially set up to support children in north of the county from travelling to Specialist Nursery provision in Burbage and Wigston thus reducing travelling time and supporting inclusive provision in mainstream settings.

children, deprived or disadvantaged communities				
Community Cohesion				
12.	Other comments: The current contract needs to be amended to ensure that the funding arrangements and monitoring arrangements are clearer. Each year the budget will vary due to individual need so it is proposed that the remainder monies will be used to support children who require additional adults in mainstream provision who have additional needs.			
13.	Decision:			
	No Impact <input type="checkbox"/>	Positive Impact <input type="checkbox"/>	Neutral Impact <input checked="" type="checkbox"/>	Negative Impact or Impact Not Known ¹ <input type="checkbox"/>
Note: If ticked 'Negative Impact or Impact Not Known' box at Question 15, will need to progress to full EIA.				
14.	Proceed to full EIA?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
15.	What are your reasons for your decision? The contract is being amended. The LA is mindful that the contract could be terminated due to the decrease in funding arrangements, however a new contract would be proposed to support SEND provision in the local area meeting the needs of the same children within the time frame of the year's written termination.			

1st Authorised signature (Lead Officer):

Date:

2nd Authorised Signature (Member of DMT):

Date:

Once completed and authorised by the Departmental Equalities Group, this Equality Questionnaire will need to be published on our website. Please send a copy of this form to the Members Secretariat in the Chief Executives Department to louisa.jordan@leics.gov.uk

¹ 'Impact Not Known' – tick this box if there is no up-to-date data or information to show the effects or outcomes of the function, policy, procedure or service on all of the equality strands.

