

Confidential

One2One fostering application form



Please complete and return this form to:

Fostering Recruitment Team, Room 500, County Hall, Glenfield, LE3 8RA.

If you have any questions please give the recruitment team a call on **0116 305 0505**,
you can also email us at **fosteringandadoption@leics.gov.uk**

Post details:	
Department: Children & Family Service	Location:

1. Personal details	
First name:	Other names:
Surname:	Previous names:
Date of birth:	Telephone number:
Email:	
Do you have a full driving licence?	Yes <input type="radio"/> No <input type="radio"/>
Do you have use of a vehicle?	Yes <input type="radio"/> No <input type="radio"/>

2. Current employment	
Job title:	Telephone number:
Employer:	
May we contact you on this number?	Yes <input type="radio"/> No <input type="radio"/>
Address:	
Post code:	
Basic pay/grade:	Other pay:
Date started:	Period of notice:
Outline of key duties and responsibilities:	

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3. Experience

This should include paid and unpaid employment, work experience, placements etc.
Please list most recent post first and highlight any experience that involves working with children and/or young people.

Organisation:	
Role:	
Salary (if applicable):	Date employed:
Reason for leaving:	

Organisation:	
Role:	
Salary (if applicable):	Date employed:
Reason for leaving:	

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4. Summary of experience, skills, knowledge and competencies

Please tell us why you feel you are the best person for the role.
(Use additional paper if necessary.)

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5. Education

Please tell us qualifications gained, including subject, grade, date achieved and school/college/university.
(Please be prepared to provide evidence at interview.)

6. Membership of relevant organisations

Please tell us the professional body/association and qualification/membership level, including dates.

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7. Relevant courses and awards

Please tell us the organised body, brief course details and dates.

8. Relationships

Are you related to any Elected Member/ employee of Leicestershire County Council?

Yes No

9. Criminal convictions and cautions

Have you ever received a caution, including conditional cautions, been convicted by a court of any offence, been reprimanded or given a final warning?

Yes No

Please give details of all convictions and/or cautions in a sealed envelope and attach this to your form including date, court and nature of offence. The Terms and Conditions of Employment found in your job pack will tell you if this post is defined as a 'Regulated Activity' under the Safeguarding Vulnerable Groups Act 2006.

10. Disability and health conditions

The County Council encourages people with disabilities to apply for jobs and uses the 'Two Ticks' Disability Symbol. This means that the County Council is committed to interviewing all applicants with a disability who meet the essential criteria for a job vacancy and to consider them on their abilities.

The Equality Act 2010 defines disability as: 'A physical or mental impairment which has a substantial and long-term adverse effect on the ability to carry out normal day-to-day activities.'

I consider myself to be Disabled Non disabled

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11. People living in your home

Name:	Name:
Date of birth:	Date of birth:
Relationship to you:	Relationship to you:
Name:	Name:
Date of birth:	Date of birth:
Relationship to you:	Relationship to you:

12. Data Protection Act

The information you supply when requesting a job pack will be held in electronic format for monitoring and evaluation purposes and in connection with any future contact. This information will be kept for a maximum of 18 months from the last contract.

When you sign and return this form you are giving permission to process and hold the information you have supplied on it, including any information you consider to be personal and sensitive. If your application is unsuccessful, the form will be held for up to 6 months and then destroyed. The information may be used by Leicestershire County Council for the purposes of equality monitoring, compiling statistics and maintaining other employment records. If you are a Jobcentre Plus or Connexions client we will disclose information to them for performance and monitoring purposes.

13. Declaration

- I declare that the information I have given on this form is, to the best of my knowledge, correct, true and accurate and that I have omitted any facts which may have any bearing on my application. I understand that falsification of qualification or any other information may lead to the withdrawal of any offer of employment, or dismissal where employment has already commenced. By signing this form I agree to Leicestershire County Council using this information to consult any third parties or external organisations for the purposes of confirming and/or clarifying such information.
- I also confirm that I have not directly or indirectly approached an Elected Member or employee of the County Council, or Governor of a school/college, to support me in making this application as this would disqualify me as a candidate.
- I understand that if I don't tell you about any relationships with any members or employees of the County Council, or Governor of the school/college, or I neglect to tell you about any criminal convictions/cautions/reprimand/final warnings detailed in the guidance notes, and this is discovered after appointment, I could be dismissed without notice.
- I also understand that satisfactory references, DBS disclosure (if appropriate), medical clearance and evidence of the right to work in the UK are required before any final offer of employment can be made.

Signature:

Date: