

Customer Service Centre, County Hall, Glenfield,
LEICESTER LE3 8ST
Telephone 0116 305 0001
Fax 0116 305 0006
Minicom: 0116 305 0007
Email: CSCBlueBadge@leics.gov.uk
Web: www.leicestershire.gov.uk



Blue Badge Application Form for Organisations

Please complete all relevant sections of the application form and supply the appropriate documents. When completing this form you may find the accompanying guidance notes helpful.

The local authority may refuse to issue a badge if you do not provide adequate evidence that your organisation meets the eligibility criteria.

Organisational badges are only be issued to an organisation which:

- cares for and transports disabled people who would meet one or more of the eligibility criteria for an individual Blue Badge; and
- has a clear need for an organisational badge rather than using the individual Blue Badges of people it is transporting.

Organisational badges should only be used when transporting disabled people in their care who meet one or more of the eligibility criteria for a badge – and must not be used for an employee's benefit when they are carrying out other business on behalf of the organisation. It is unlikely that taxi or private hire operators and community transport operators would be eligible for an organisational Blue Badge as they are not usually concerned with the care of disabled people who would meet one or more of the eligibility criteria for a badge.

Name of organisation:

Main contact name:

Address:

Postcode:

Telephone:

Email:

Please enclose a copy of your company logo for inclusion on the badge or badges issued to you. This can be sent electronically – please contact the Customer Services Centre for details.

Does your organisation care for disabled people who meet any of the following criteria?

- Registered blind (severely sight impaired)
- Get the higher rate of the mobility component of Disability Living Allowance
- Get Personal Independence Payment (PIP) with a score of 8 points or more in the Moving Around section
- Get War Pensioners' Mobility Supplement
- Received a lump sum under the Armed Forces Compensation Scheme tariff 1-8 and been assessed as having a permanent disability that means they can't walk or have considerable difficulty in walking
- Have a permanent disability that means they can't walk or find walking very difficult
- Drive regularly and have a severe disability in both arms
- Are a child aged under three who has a medical condition that means they need to always have bulky medical equipment with them or be near a vehicle.

Yes: No:

If YES, please give details of the nature of this care:

As part of that care, does your organisation provide them with transportation?

Yes: No:

If YES, please give details of the types of vehicles in which you wish to use the badge, their vehicle registration number and how often they are used to transport disabled people:

| Type of vehicle | Vehicle Registration Number | Frequency used to transport disabled people |
|-----------------|-----------------------------|---|
| | | |
| | | |
| | | |
| | | |
| | | |

Are any of your vehicles licensed under the Disabled Passenger Vehicle (DPV) taxation class?

Yes: No:

If YES, please give details:

If any of your vehicles are adapted to help disabled people, please give details of the adaptations:

How many disabled people are in the care of your organisation?

: people

How many of these people are already in receipt of a Blue Badge as individuals?

: people

How many of these people do you estimate would be eligible to receive a Blue Badge if they applied as individuals (see description of eligible disabled people in the accompanying guidance notes)?

: people

Charity number of your organisation:
(if applicable)

Please describe why your organisation is applying for a Blue Badge and the types of trips it will be used for:

How often do you envisage your organisation will use the Blue Badge?

If you already have an organisational Blue Badge:

What is/are the serial number(s) on the current badge(s)?

What is/are the expiry date(s) of the current badge(s)?

How many organisational badges are you applying for?
(Please note that your organisation will be required to pay the badge issue fee for each Organisational Badge that is issued)

Badge issue fee:

- There is a fee of £10 for the issue of a Badge.
- Payment will only be taken if your application for a Blue Badge is successful. Do not enclose payment with this form. We will contact you for payment if your application is successful.
- You will only be issued with a Blue Badge once your payment has been received.

Declarations and signature

- Please read the following declarations thoroughly.
- Please tick all relevant boxes to indicate that you have read and understood each declaration.
- Not ticking one of these declarations may mean we are unable to issue you with a Blue Badge.
- Providing fraudulent information may result in prosecution and a fine.

General Data Protection Regulation (GDPR) statement

All documents relating to this application will be dealt with in line with the General Data Protection Regulation and may be shared within the local authority, with other local authorities, the police and parking enforcement officers to detect and prevent fraud. Any medical information that you have supplied to support this application is deemed, under the General Data Protection Regulation, to be “sensitive personal data” and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law. The information may be checked against information already held by the local authority in order to help determine your organisation’s eligibility and to speed up your application. For further information on how this data will be processed, please see the Fair Processing Notices on our website at: www.leicestershire.gov.uk/about-the-council/data-protection-and-privacy/fair-processing-notices.

- I confirm that I am authorised to represent the organisation and that the organisation is concerned with the care of disabled people.
- I confirm that, as far as I know, the details I have provided are complete and accurate.
- I understand that, if the application is successful, the badge(s) must only be used when transporting disabled people and that the organisation must use the badge(s) in accordance with the rules of the scheme as set out in the ‘Blue Badge scheme rights and responsibilities’ leaflet which will be sent with the badge.
- I will inform the Leicestershire County Council of any changes that may affect the organisation’s entitlement to a Blue Badge.

Your signature:**Date of application:**(DD/MM/YYYY): / / **Please print your name here:**