Leicestershire County Council Fair Processing Notice

This notice is to tell you about why we need your information and how we will handle it. This notice is for:

Public Health

What Information do we need about you?
We need to use information and data from existing health sources. This can include information that identifies patients such as name, address, email address, telephone number, age, sex, ethnicity, disease, use of hospital services, and NHS Number – this is known as 'Person Identifiable Data' (often shortened to PID).

Public Health will have access to the following data:

- Office for National Statistics birth and death data extracts which include PID
- Secondary Uses Services (SUS) data such as inpatient, outpatient and accident and emergency data
- Hospital Episode Statistics data

We need this information to carry out and support:
- Health Needs Assessments E.g. Joint Strategic Needs Assessment, Pharmaceutical Needs Assessment
- Protecting or improving public health
- Measuring the health, mortality or care needs of the population e.g. health and wellbeing surveys
- Public Health planning, monitoring and evaluation
- Commissioning and delivery of services to promote health and prevent ill health e.g. sexual health services, diet and weight management, sports services, stop smoking services, oral health advice, NHS health checks
- Health Equity Analysis (looking at differences in the quality of health and healthcare across different groups of people)
- Identifying inequalities in the way people access services
- Health protection and other partnership activities

Coronavirus:
The Secretary of State for Health & Social Care has given notice under Regulation 3(4) of the Health Service Control of Patient Information Regulations 2002 that the Council is required to process and share necessary health and social care data for the following purposes:
- understanding Covid-19 and risks to public health, trends in Covid-19 and such risks, and controlling and preventing the spread of Covid-19 and such risks;
- identifying and understanding information about patients or potential patients with or at risk of Covid-19, information about incidents of patient exposure to Covid-19 and the management of patients with or at risk of Covid-19 including: locating, contacting, screening, flagging and monitoring such patients and collecting information about and providing services in relation to testing, diagnosis, self-isolation, fitness to work, treatment, medical and social interventions and recovery from Covid-19;

- understanding information about patient access to health services and adult social care services and the need for wider care of patients and vulnerable groups as a direct or indirect result of Covid-19 and the availability and capacity of those services or that care;
- monitoring and managing the response to Covid-19 by health and social care bodies and the Government including providing information to the public about Covid-19 and its effectiveness and information about capacity, medicines, equipment, supplies, services and the workforce within the health services and adult social care services
- delivering services to patients, clinicians, the health services and adult social care services workforce and the public about and in connection with Covid-19, including the provision of information, fit notes and the provision of health care and adult social care services; and
- research and planning in relation to Covid-19

Test and trace
- We will be assisting Public Health England (PHE) on the COVID-19 Test and Trace service. We will ask you for basic contact details if you enter some of our buildings e.g. libraries, museums and children's centres. This data will be kept safely for 21 days and then securely destroyed. It will be shared with Public Health England's Test and Trace service, if there is a positive case of COVID-19 identified that you may have been exposed to, and PHE's Test and Trace team may contact you. Further details on why we need to do this is available at GOV.UK.
- We will also be exchanging personal data with PHE of patients and service users in order to make the contract tracing service as successful as possible. The Council may use its existing databases to enable us to contact you by telephone or in person if PHE's contact tracers have been unable to contact you after you have tested positive for COVID-19.

COVID-19 help for vulnerable groups
- As well as receiving data from the Ministry of Housing, Communities and Local Government (MHCLG) in order to support people who may be shielding due to COVID-19 and receiving government food parcels, we will also share personal data with The Department for Environment, Food and Rural Affairs (DEFRA) and Tesco in order to help provide supermarket priority delivery slots to those who may not be deemed clinically extremely vulnerable but still cannot go out for reasons such as self-isolation and disability.

Why we are allowed to process your information.
Legal obligation or public task under various UK laws including but not limited to:

- The Health & Social Care Act 2012 (plus consent under common law duty of confidence)
- The Statistics and Registration Service Act (2007) as amended by Section 287 of the Health and Social Care Act (2012)
- Regulation 3 of the Health Service (Control of Patient Information) Regulations 2002.)

Who will we share this with?

- Health partners e.g.
  - Leicestershire Health Informatics Service,
  - University Hospitals of Leicester (UHL),
  - NHS Digital.
  - Public Health England,
  - Leicestershire Partnership Trust,
  - Local GPs – data will be pseudonymised or anonymised.
  - Local CCGs
  - Local voluntary partners e.g. Voluntary Action Leicester and Leicestershire Rutland Sport
- IT suppliers
- The Police and other crime enforcement agencies

Opting out

You have a right to opt out of Leicestershire County Council Public Health Service receiving or holding your personal identifiable information. There are occasions where service providers will have a legal duty to share information, for example for safeguarding or criminal issues. The process for opting out will depend on what the specific data is and what programme it relates to. For further information please contact the Public Health team:

Public Health Business Partner, Strategy and Business Intelligence
Chief Executive's Department, Leicestershire County Council, County Hall, Leicester, LE3 8RA
Tel: 0116 305 4266, Email: PHI@leics.gov.uk

National Data Opt-Out

Confidential patient information is used to provide you with support and care and to organise the services you need. It may also be used for wider planning or research in health and social care. To find out more or to stop your confidential patient information being used for this, see our national data opt-out fair processing notice.