



Questions to ask a Playscheme or School Holiday Activity Provider

Before accepting a place at any school holiday activity, you will need to ensure that you are satisfied that they are a suitable, safe provision and that they can meet the needs of your child. The following list is intended to be just a guide to the questions which you could ask when choosing your scheme and can be tailored to your own individual requirements.

1. How will you keep my child safe?

- What checks are carried out on staff and volunteers e.g references and DBS checks (a police check by the Disclosure and Barring Service).
- How will you ensure that my child is not left unsupervised by adults who have not been checked?
- Do staff have First Aid training?
- Have all the staff received children's Safeguarding training?
- What qualifications, experience, and training does the manager/leader have?
- Do you have policies, procedures and risk assessments in place?

See Keeping Children Safe leaflet

2. Do you have Public Liability insurance?

3. Is the scheme registered with Ofsted? If so, when was the last inspection and what was the outcome? You can check their latest inspection report [Here](#)

(Please note that not all playschemes or activity clubs are required to register with Ofsted)

Remember that you can ask the manager to see evidence of any of the above.

4. How many children will be attending each day and what is the age range?
5. What is the staff to child ratio?

6. Are you able to offer 1-1 support if necessary for meeting my child's individual needs if required and they meet the criteria for Inclusion Funding?

7. What training have the staff received or relevant experience which will support their understanding of my child's needs?
8. How do the staff manage behaviour which is challenging?
9. What sort of activities do you offer at the scheme?
10. What toys and other resources do you offer?
11. Will my child be able to freely choose their activities or is there a structured timetable?
12. Is the venue accessible for my child?
13. Are you able to provide a quiet area if my child needs some time out from noise?
14. How will you support my child to be included in the activities and to make friends?
15. Are you able to assist my child with personal care such as using the toilet?
16. Are you able to assist my child with eating their lunch, to have a drink, or have a snack?
17. How will you ensure that my child will be able to share their day with me?
18. Can I stay a short while to settle my child in?
19. Are we able to visit before deciding to accept the place?