



using your library: **Library Charges**

BOOKS

Loan period: 3 weeks	
Overdue Charges	
Adult	Per day staffed 25p
Maximum charge per book	£7.00
12-17 years of age	Per day staffed 5p
Maximum charge per book	£1.50
11 years of age or under	First 7 days FREE, 1p per day thereafter
Maximum charge per book	£1.00

TALKING BOOKS

Loan period: 3 weeks	
Set of one or two CDs	85p
Set of three or more CDs / Playaways	£1.80
Concessionary rate - set of one or two CDs	40p
Concessionary rate - set of three or more CDs / Playaways	90p
11 years of age or under	No charges
Overdue charges	
Adult	Per day staffed 25p
Maximum charge per talking book	£7.00
12-17 years of age	Per day staffed 5p
Maximum charge per talking book	£1.50
11 years of age or under	First 7 days FREE, 1p per day thereafter
Maximum charge per talking book	£1.00

DVD

Loan period: 1 week	£3.00 / £2.00 / £1.00
Overdue items	Per day staffed 80p / 60p / 50p
Maximum charge	£25.00 / £20.00 / £17.00
Box Sets / TV Serials	
Loan period: 3 weeks	£5.00
Overdue items	Per day staffed 80p
Maximum charge	£25.00

REQUESTS

Books, DVDs and talking books	£1.00
Concessionary (Full time students and unwaged)	20p
Under 18s	FREE
Disability category - book requests and talking book requests only	50p
Subject requests	FREE
Inter-Library Loan	£6.00 - £12.00

COMPUTER USE

Computer print outs black and white A4 / A3 (A3 where available)	Per side 25p / 50p
Computer print outs colour A4 / A3 (A3 where available)	Per side 50p / £1.00
Computer use up to 3 hours a day	FREE

COPYING SERVICE

Photocopies - Konica coin operated black and white A4 / A3	Per side 25p / 50p
Photocopies - Konica coin operated colour A4 / A3	Per side 50p / £1.00
Staff assisted copies	Double charge of any item per sheet
Local Studies research related charges	ask staff for details
Scanning-staff assisted copies	50p
Printing photographs A4 black & white/colour	75p / £1.50
Reader-printer copies	Per sheet 30p
Ordnance Survey mapping service	£20.00

EVENTS AND TASTER SESSIONS

IT taster sessions	First session FREE, £2.50 each subsequent
Children's events	From £1.00 per child

FAX

To send to	First Page	Each subsequent page
UK & Europe	£1.00	50p
Outside Europe	£3.10	70p
To receive a fax		50p per page

REPLACEMENT CHARGES

Replacement Library Card	
Adult	£1.00
Children	50p
Replacement PIN	£1.00
Lost and damaged items (A 28 day refund policy will apply, ask staff for details)	Price as per library catalogue
We do not charge for the replacement of children's books damaged by children under 5	
Customers wishing to replace books, talking books and CDs can do so with a pristine copy.	

CONCESSIONS

Concessions are available for some services e.g. senior citizens, unemployed persons, people on benefits or with disabilities, full time students and children. Please ask a member of staff about free or reduced rates.

CHARGES FOR COMMUNITY USE OF LIBRARIES

Your library may offer rooms for hire for community and commercial use. Please ask a member of staff for prices and details.