

## **Platinum Jubilee Art Competition Fair Processing Notice**

This notice is to tell you about why we need your information and how we will handle it. This notice is for

The Queen's Platinum Jubilee School Art Competition

### **What Information do we need from you?**

We need to know the following about your child: your child's initials, their age, the school they attend and their key stage.

### **Why do we need this?**

If your child is selected as a winner of the art competition from their school, we will need this information to be able to display their winning drawing on our website. The pictures will be hosted by a website called Flickr. For further information on Flickr's privacy policy please see the following page: <https://www.flickr.com/help/privacy>

### **Why are we allowed to process your information?**

Data protection law allows us to process your information within certain conditions. In this case we are using your consent as the lawful condition for us to do this.

### **Who will we share this with?**

Sometimes we need to share your information with others. We will only do this when it is necessary in order to offer you this service, or if we are required to do so by law. We do not plan to share it with anyone else or use it for anything else. However, please bear in mind that as this information is held online, it will be accessible to anyone on the internet.

### **How will we keep it secure?**

We will take all reasonable steps to prevent the loss, misuse or alteration of your personal information. Only the people who need to see your personal information will be allowed access to it. Information will be accessible to Flickr as their website will be used to display the winning drawings. Flickr is based in the USA and complies with the UK DPA & GDPR.

### **How long will we keep it for?**

We will only keep this information for as long as necessary or as the law requires. For this service that would normally be 1<sup>st</sup> April – 30<sup>th</sup> June 2022.

### **What are your rights?**

You may request to see a copy of the personal information we hold about you. The law also provides you with other rights regarding your information including some around; correction of inaccurate data, objection to processing, moving your information to somewhere else, and in some cases, getting your information deleted.

If you are unhappy with the way your data is being handled or if you need to contact Leicestershire County Council's Data Protection Officer, please contact the Information Governance Team:  
[informationgovernance@leics.gov.uk](mailto:informationgovernance@leics.gov.uk)

If you are not satisfied with any response you may receive from us based on a complaint or concern about your personal information, you then have the option of contacting the Information Commissioners Office to take that complaint further. The Information Commissioners Office does like to see that you have raised a complaint with the Council first and received a response before contacting them. If you do wish to contact them, the address details can be found below:

The Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF

Telephone: 0303 123 1113 (local rate) or 01625 545 745 (national rate)

Website: [www.ico.org.uk](http://www.ico.org.uk)

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)